

**Santa Barbara City College
College Planning Council
Tuesday, March 4, 2014
3:00 – 4:30 p.m.
A218C**

Minutes

PRESENT:

L. Auchincloss, President, CSEA
P. Bishop, VP, Information Technology
P. Butler, Chair, Planning & Resources Committee
P. English, VP, Human Resources
E. Katzenson, ASB President (non-voting)
J. McPheter, Classified Staff Representative
K. Monda, Academic Senate Representative
K. Neufeld, President, Academic Senate
K. O'Connor, Academic Senate Representative
C. Salazar, Classified Staff Representative
J. Sullivan, VP, Business Services
L. Vasquez, VP, Academic Senate
J. Walker, Supervisor Bargaining Unit
D. Watkins, Managers Group Representative

GUESTS:

D. Hollems, Educational Programs
L. Maas, Controller
D. Nevins, Educational Programs
J. Zavas, Asst. Controller

ABSENT:

L. Gaskin, Chair, President
R. Else, Sr. Dir., Institutional Assessment,
Research & Planning

1.0 CALL TO ORDER

Liz Auchincloss chaired the meeting in Dr. Gaskin's absence.

1.1 Approval of 2/4/14 CPC minutes (Att. 1.1)

M/S/C (Vasquez/Watkins) to approve the 2/4/14 CPC minutes with one correction:

5.1 "ESL has requested that curriculum and evaluation for CE ESL be stipended to credit ESL faculty." 13 approved; Jason Walker abstained.

2.0 ANNOUNCEMENTS

3.0 INFORMATION ITEMS

3.1 Replacement of Budgeted Positions – P. English
None to report.

3.2 Proposed Hourly Staff and Student Pay Rate Changes – P. English (Att. 3.2)

Pat English informed council that pay rates for hourly staff and students have not changed since 2009. The U.S. minimum hourly wage is going up to \$9.00 on July 1, 2014 and \$10.00 on January 1, 2016. The college's proposed pay rate changes are due to take place on June 11, 2014 and December 10, 2015 in conformance with payroll's pay periods. The proposed pay rate will increase the present rate by 5.88%; this percentage increase will be applied to all six pay rate levels as exemplified in Att. 3.2.

The proposed hourly staff and student pay rate changes will go to the Board of Trustees for a vote.

Because it is a budget issue, it was suggested and agreed that this information item be treated as a first reading and return to CPC as a second reading action item on the March 18, 2014 agenda.

A brief discussion took place regarding the classified staff hiring process. The deadline for submissions is April 1, 2014. It was agreed that the issue will be brought to CPC after the deadline.

3.3 Facility Needs – L. Gaskin

Postponed until March 18, 2014 CPC meeting due to Dr. Gaskin's absence.

4.0 DISCUSSION ITEMS

4.1 Request for \$49,410 from the General Fund to Offset the Reduction in the College's Perkins Grant Allocation that can be used to Support High School Outreach Activities: First Reading – J. Friedlander

Dr. Friedlander invited Diane Hollems, Dean of Educational Programs, to speak to council about the Perkins Grant, a federal grant designed to strengthen career technology in education programs. Dean Hollems noted that a specific amount of the grant money was reserved for tech prep; she has held the position of tech prep director, funded by the Perkins Grant, since 1999. She reported that the tech prep portion of the grant also funded the position of the Director of Dual Enrollment, later supported by the college's general fund, and a permanent classified Student Program Advisor (SPA). Eventually the term "tech prep" was replaced by CTE Transitions. Over the last several years, the funding has diminished and part of the Dual Enrollment's SPA salary has been subsidized by the college's general fund. In addition, two hourly positions previously funded by the college before recent budget cuts are now being funded by SB70, another high school outreach grant. However, Dean Hollems noted that SB70 grant funding will end in November 2014, and that the CTE Transitions funding is not enough to cover a significant portion of the SPA's and the hourly employees' salaries.

The request for \$49,410 from the 2014-15 general fund is to continue to support the Dual Enrollment's permanent SPA position and two hourly staff positions.

Discussion ensued. It was suggested that hourly staffing needs be assessed and that budget funds be reallocated accordingly. Concern was expressed with regard to the use of

hourly staff in programs with on-going staffing needs, as well as the implications of accepting a grant with potential staffing needs that may require college support.

Dr. Friedlander remarked that it would be difficult to maintain the size of the Dual Enrollment program, which supports 3000 students in four local high schools, without the hourly assistance.

4.2 Campus Center Replacement Project – J. Sullivan (Att. 4.2)

Joe Sullivan reported that the Campus Center Replacement project, categorized as an A-3 (safety) project due to the building's deteriorated condition was submitted to the Chancellor's office in July 2013, and that funding for the project in the amount of \$20,432,000 has been included in the state's 2014-15 proposed budget. Mr. Sullivan noted that the state will only fund programmatic related costs, and will not support any expansion or enhancements to the building. Furthermore, the state funding requires that the building's replacement retain the original building's footprint. He explained that there can be no change in the ratio of programmatic areas to non-programmatic areas. The college would be responsible for \$9,377,000 of the building project cost which would include the replacement of non-programmatic building areas such as the cafeteria and Student Life. Additional costs to the college will include swing space, site work, equipment and furniture.

He clarified that if the college were to completely fund the building replacement project, the building's internal configuration could be altered. However, due to Coastal Commission restrictions, the building would still be limited to the original building's footprint.

Mr. Sullivan informed council that the \$20,432,000 in state funding is dependent upon the passage of the proposed 2014-15 state budget and that there is growth factor included in the state's funding. If approved, the college will need to commit to the state funding after July 1, 2014.

It was agreed to bring the agenda item back to CPC for a second reading after July 1, 2014, and to include an estimate of the college's additional costs pertaining to swing space, site work, equipment and furniture.

5.0 ACTION ITEMS

5.1 SIG Consultant Agreement for Banner Upgrade and Implementation: Second Reading – D. Watkins (Att. 5.1)

An updated spreadsheet (Att. 5.1) was provided. The total cost of the SIG project is estimated at \$371,380 and includes the One College Project (combining credit and non-credit business systems), Learning Communities (Express to Success and Ipath), and Summer Session II (two consecutive 2015 summer sessions). The Banner upgrade and implementation would also provide fiscal independence from Santa Barbara County Education Office. Mr. Watkins stated that the costs of the project may be reduced by relying on in-house staff as much as possible.

Dr. Friedlander agreed to bring forth more information to CPC's March 18, 2014 meeting regarding the proposal to hold two summer sessions in 2015. Some of the SIG related consulting costs will be determined by whether or not the proposal for two summer sessions moves forward.

M/S/C (Sullivan/Friedlander) to approve the request for \$371,380 out of ending balances to fund the SIG Consultant Agreement for the Banner Upgrade and Implementation project. The motion was unanimously approved.

6.0 ADJOURNMENT

6.1 The next regularly scheduled CPC meeting will be held on Tuesday, March 18, 2014 in Room 218C, 3:00-4:30 p.m.